

April 15, 2026

Date:	Wednesday, April 15, 2026	Type:	In Person
Start Time:	1:20 pm	End Time:	2:30 pm
Leaders:	Peta-Gaye Tomlinson (Chair), Africka Hinds and Denese Smith-Munroe (DPH Liaisons)		
Participants:	14	Next Meeting:	May 20, 2026 (in person)

WELCOME AND INTRODUCTION

QPM Chair Peta-Gaye Tomlinson welcomed everyone to the meeting, introduced herself and DPH liaisons Africka Hinds and Denese Smith-Munroe, and reviewed the charge of the committee. To energize folks after lunch, the group completed a Wordle – successfully guessing “MODEL” in five tries.

ADMINISTRATIVE MATTERS

Approval of March 2026 Meeting Notes. In March, the team:

- Reviewed our approach to setting performance measures for the 2027-2031 Plan.
- Brainstormed performance measures to include in the Plan – for each Plan Objective across the four Pillars.

The team approved the March meeting notes with no edits.

INTEGRATED PLAN PERFORMANCE MEASURES

Peta-Gaye noted that the CHPC, HIV Funders Group, and QPM have all been engaged in developing the Plan – including suggesting performance measures to assess our progress in implementing the Plan. Today, the team provided feedback on the combined set of performance measures across the various meetings.

The team divided into four small groups and engaged in a Gallery Walk to review all the proposed performance measures by Pillar. Each small group used the following stickers to provide feedback:



for a strong / key measure we should keep in the Plan



for a measure you have questions about



for a measure not to include

The main themes from the Gallery Walk were:

- **Strong performance measures.** Participants rated most of the proposed measures as strong. These should be included in the Plan.
- **Add details to several measures.** Participants suggested adding details for several measures (e.g., SSP services and referrals, HIV testing digital resources, DIS annual reviews).
- **Removing several** measures that did not align with activities or were not feasible to calculate (e.g., linkage to care and viral suppression measures that were not linked to activities or where data was unavailable).

April 15, 2026

Peta-Gaye thanked the team for a productive meeting. QPM will return to its broader focus on quality improvement at the next meeting. Peta-Gaye invited participants to consider sharing their Quality Improvement (QI) projects as part of QPM’s Quality Spotlight series.

NEXT STEPS

- QPM staff will compile all the feedback on the performance measures (along with feedback from the morning CHPC discussions) as part of the Plan development process.

MEETING FEEDBACK

Participants completed a meeting feedback forms:

- Participants gave the meeting a grade of A (91%) and B (9%).
- 100% reported that they understood the meeting information and materials.
- 100% reported that the meeting felt inclusive and respectful of all voices.

Open-ended responses included:

Liked Best	Improve Future Meetings
<ul style="list-style-type: none"> • The activity, separated in groups of 4 - very interesting activity, I liked it very much • Going into groups & walking around to give feedback • Interactive activity • Gallery Walk to look @ PM • It was engaging & interactive • The Interaction & engaging work group • The Gallery Walkaround • Wordle & interactive activity • The warm-up activity but maybe change the activity so it's not the same each meeting • The Coordination • The clean methodology used to present the information 	<ul style="list-style-type: none"> • We did not have enough time to go through each paper for activity (time management)

ADJOURN

The meeting adjourned at 2:30 pm.

ATTENDANCE

Attendance records are kept on file with the CHPC support staff.