

AGENDA

September 17, 2025

Co-Chairs Angel H. Ruiz & Reggie Knox / CT DPH Resource Liaison Jenny Bobadilla-Pincos

MEETING OBJECTIVES	MEETING ETIQUETTE
<i>Summer Newsletter:</i> Launch and finalize distribution plan (website, listserv, limited print) <i>Fall/Winter Newsletter:</i> Select 5-7 features via quick vote; assign contributors; and set deadlines <i>Social Media Resource Folder:</i> Ensure everyone knows how to access and submit to social media resource folder <i>Youth Subcommittee:</i> Identify 2-3 site champions and 1-2 youth advisors to invite to our next meeting <i>Outreach:</i> Each attendee names one colleague/partner to invite to the next PACE/CHPC meeting	Be present and encourage participation One person talking at a time Raise hand to indicate a desire to speak Share the floor / treat all with respect Ask questions if an acronym or term is not clear
Welcome & Self-Care Moment	1:00 p.m.
Administrative Updates	1:10 p.m.
- Approve meeting summary - Review the work plan - Provide a CT Distribution Center Update	
Summer Newsletter Launch & Distribution	1:15 p.m.
- Debut English, Spanish, and Haitian Creole Editions - Finalize distribution plan (website, listserv, limited print)	
Fall/Winter Newsletter Development Kickoff	1:25 p.m.
- Review and prioritize ideas (quick activity) - Recruit contributors/volunteers - Set deadlines and next steps	
Social Media Resource Folder	1:45 p.m.
- Demonstrate how to access, download, and submit - Gather feedback - Complete a content submission portal activity	
Youth Subcommittee Progress & Planning	2:05 p.m.
- Confirm purpose & youth responsibilities - Identify key stakeholders	
Outreach Update	2:20 p.m.
Announcements, Feedback, Wrap-Up	2:25 p.m.
Adjourn	2:30 p.m.

Committee Charge

The **Public Awareness and Community Engagement (PACE)** Committee is responsible for recruiting, retaining, mentoring, and orienting members of the Connecticut HIV Prevention Coalition (CHPC). The committee also coordinates marketing initiatives, public awareness campaigns, and health communication strategies. Its primary focus is on developing strategies that support populations living with or at the highest risk of HIV in Connecticut.