



Meeting Agenda for August 16th, 2023

11:00 a.m. to 12:15 p.m.

To join the meeting from your computer, tablet, or smartphone

<https://us06web.zoom.us/j/83345554634>

Phone call-in number (audio only): 646-558-8656

Meeting ID: 833 4555 4634

Time	Topic	Anticipated Outcome
11:00 a.m.	Welcome & Chair Announcements	Participants review meeting etiquette, charge, and receive any updates on administrative matters (e.g., Member attendance, diversity chart)
11:10 a.m.	Approve Prior Meeting Summary	Consensus-based approval of prior meeting summary
11:15 a.m.	Progress Check: 2023 Committee Work Plan	Assess progress (planned v. actual) on work plan; identify and address any issues
11:25 a.m.	Newsletter Review: 2023	Participants will review the 2023 Summer/Fall CHPC Newsletter
11:40 a.m.	Review CHPC Membership Application	Participants will review to make sure the membership application is up to date and inclusive so that all folks are represented including those who are HIV negative but still part of the care system or actively taking PrEP.
11:55 p.m.	Voice of the People	Participants will discuss the new approach CHPC is taking for this event.
12:05 p.m.	Process Check	Participants will share feedback about their meeting experience and suggestions to improve future meetings
12:15 p.m.	Adjournment	Chair will end the meeting